University of California
San Francisco

UCSF

Academic Senate
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Committee on Educational Policy
Thomas Kearney, PharmD, Chair

MINUTES
Wednesday February 10, 2010

PRESENT: Thomas Kearney (Chair), Peter Loomer (Vice Chair), Abbey Alkon, Sergio Baranzini, Kurt
             Giles, Vineeta Singh, Douglas Schmucker, Elisabeth Wilson

ABSENT: Sophia Saeed

GUESTS: Joseph Castro, Associate Vice Chancellor, Student Academic Affairs
             Jeff Kilmer, Co-Chair, Educational Systems Advisory Board (ESAC)
             Gail Persily, Director, Education & Public Service, UCSF Library
             Susan Promes, Co-Chair, Educational Systems Advisory Board (ESAC)

The Committee on Educational Policy (CEP) was called to order by Chair Kearney on February 10, 2010
at 3:38 p.m. in room S-30. A quorum was present.

The minutes of January 13, 2010 were approved.

Chair's Report
Chair Kearney reported to the Committee on the February 1, 2010 Executive Committee meeting, at
which Interim Provost for Academic Affairs Lawrence Pitts discussed the future of UC's Post Employment
(Retirement) Benefits with members of the Coordinating Committee. More information about the future of
UC Post Employment (Retirement) Benefits may be found at the UCSF Academic Senate website:
http://senate.ucsf.edu/0-currentissues/ucpostemploymentbenefits.html and at the UC Systemwide
website: http://www.universityofcalifornia.edu/news/ucrpfuture/emp_task.html

The winners of the 2010 Academic Senate awards for Distinction in Teaching and Distinction in Mentoring
have been announced:

- The 2010 Distinction In Teaching Award recipients are S. Andrew (Andy) Josephson, MD,
  Assistant Professor of Clinical Neurology and Nora Goldschlager, MD, Professor of Clinical
  Medicine in the division of Cardiology.

- The 2010 Distinction In Mentoring Award recipients are Louise Walter, MD, Associate Professor
  In Residence in the division of Geriatrics and Ralph Gonzales, MD, MSPH, Professor in division
  of General Internal Medicine.

CEP members and colleagues are encouraged to attend the award ceremony, to be held on April 14,
2010, 3:30-5:00 pm in Cole Hall.

Update on the Western Association of Schools and Colleges (WASC) Accreditation Process – Sergio Baranzini and Joseph Castro (Attachment 1)
S. Baranzini and J. Castro updated the Committee on the ongoing WASC Accreditation process. The last two-day site visit to UCSF by the WASC Accreditation team was in February 2009. The next site visit will be a three-day visit in October 2010. To prepare for the October 2010 site visit, the UCSF WASC Committee will compile a report that will be available for feedback in early summer 2010. CEP feedback on the draft report will be welcome.

The upcoming report will include information about how UCSF plans to improve measuring learning outcomes. Two categories currently being considered for measuring learning outcomes are knowledge and professionalism. J. Castro sought additional ideas for a third learning outcome measure. CEP members suggested collaboration, teamwork and teambuilding. CEP members also shared information with J. Castro about ongoing educational planning efforts at UCSF that could prove useful for the WASC Accreditation process. They included:
- Formal and informal efforts to improve interprofessional education at UCSF.
- The Committee on Courses of Instruction has formed a subcommittee on course objectives to help establish campus-wide guidelines for course objectives. Committee on Courses of Instruction Member Brian Dolan is leading this subcommittee.

J. Castro noted that education at UCSF is ultimately a faculty matter. Furthermore, the Chancellor is committed to strengthening efforts in education and student learning outcomes specifically.

J. Castro also described that reviewing and working to improve classroom space has been part of the WASC Accreditation process. At the February 2009 campus visit the WASC team was concerned that construction of the Center for Teaching was put on hold due to California financial issues. The project has been restarted will be nearly completed by their next visit. In addition, UCSF will work to improve conditions and technology in the other 55 classrooms. Student Academic Affairs just acquired funding for a content capture system for the 11 largest teaching rooms.

For more information about the WASC Accreditation process, please visit: http://wasc.ucsf.edu/

Discussion of Educational IT – Susan Promes and Jeff Kilmer Co-Chairs of the Educational Systems Advisory Committee (ESAC) (Attachment 2)
S. Promes and J. Kilmer updated CEP on the work of the Educational Systems Advisory Committee (ESAC). ESAC is one of two groups that report to the Academic Information Systems Board (AISB) ESAC reports to AISB (Academic Information Systems Board). ESAC advocates for improvements in educational technology at UCSF. Last year ESAC reviewed educational technology deficits on campus and generated a strategic plan which includes a working plan. The recommendations were considered in the 2009 budget cycle, but not funded.

ESAC priorities for educational technology at UCSF:
- content capture – funded to purchase a new system, but not yet for long-term maintenance of the system
- help desk services for learners
- Collaborative Learning Environment (CLE – Moodle)

Committee members discussed with J. Kilmer and S. Promes current concerns about the CLE:
- Initial menu has too much information
- video clips are posted elsewhere and a link posted in CLE (currently CLE only hosts very short video clips)
- Help desk needed for CLE – ESAC has looked into outsourcing 24-hour help
- Advocating for an established budget line item for educational technology, including training for faculty and support for use of the technology.

Additional ideas and feedback about educational technology should be directed to Joseph Castro.

S. Promes and J. Kilmer welcomed a CEP member to attend quarterly ESAC meetings. The next meeting will be held on March 3, 2010, 10 am – 12 noon, location to be determined. ESAC will draft recommendations in the coming weeks and welcomes CEP feedback on the draft recommendations.

School Updates
Chair Kearney stated that School of Pharmacy education and curriculum committee has a growing interest in converting grading to pass/no pass. At UCSF, the School of Dentistry uses a pass/no-pass grading system, with passing at 70% or higher. Most schools of dentistry in the United States use a pass/no pass grading system. The UCSF School of Nursing uses letter grades. The UCSF School of Medicine uses pass/no pass for the first two years and then evaluations for higher level courses.

Library Update – Gail Persily
Instructional Grants Program Call for Proposals Issued
The call for proposals for the Instructional Grants Program (IGP) has been issued. The deadline for applications is March 29, 2010. This is the second year that IGP will focus on interprofessional education, awarding two grants with a larger award for each.

Library Space and Hours
The Library is working to make one part of the library available for students on Saturdays (8:00 am – 8:00 pm) starting February 27. Students only will have access to the Hearst Room, which seats about 130 people. The Library continues to work to install a bathroom so the space can be available 24 hours per day.

Old Business
None.

New Business
None.

Chair Kearney adjourned the meeting at 4:50 p.m.

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